

WOODLAND PARK BOARD OF EDUCATION
WORKSHOP MEETING MINUTES
NOVEMBER 9, 2020

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News.

FLAG SALUTE

ROLL CALL

Members Present – Joe Giammarella, Christine Tiseo, Jairo Rodriguez, Maryann Perro, Adam Chaabane, Laura Vargas, David Amanuallah

Members Absent – Lisa Marshall, Chris Mania

Also Present - Michele Pillari, Paul Murphy, Adam Weiss

PUBLIC HEARING- AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

NEW BUSINESS – ACTION WILL BE TAKEN

PERSONNEL:

221-116 - APPROVAL OF STAFF CLASS CHANGE

Motion by VARGAS Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve staff class changes as follows, retroactive to September 1, 2020:

Krystal Capo – from Class II, Step 9-10, \$72,780 to Class III, Step 9-10, \$77,330

Mina Chang – from Class II, Step 14, \$83,985 to Class III, Step 14, \$88,535

Meghan McGinnis – from Class II, Step 9-10, \$72,780 to Class III, Step 9-10, \$77,330

Nicole Webb – from Class II, Step 7-8, \$69,430 to Class III, Step 7-8, \$73,980

Raine Brown – from Class II, MA, Step 7-8, \$69,430 to Class II, MA+30, Step 7-8, \$73,980

Roll Call: 7 YES

221-117 - APPROVAL OF STAFF STIPENDS

Motion by TISEO, Seconded by AMANULLAH.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve stipend payments for the 2020-2021 school year in accordance with current WPEA contract, as listed:

Roll Call: 7 YES

ACTIVITY	SCHOOL	STAFF MEMBER	AMOUNT
Middle School Play	Memorial	Pam Yesenosky	\$3,000.00

221-118 - APPROVAL OF NEW SUBSTITUTES

Motion by VARGAS Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the substitute teacher list for October of the 2020-2021 school year, as per the Northern Regional Educational Services Commission.

Roll Call: 7 YES

221-119 – APPROVAL OF MATERNITY LEAVE REPLACEMENT – M. CIANDELLA

Motion by VARGAS Seconded by TISEO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Meaghan Ciandella, as a maternity leave replacement at BG, effective 1/4/21-5/27/21, at a rate of \$150 per diem, no benefits.

Roll Call: 7 YES

221-120 - APPOINTMENT OF HIRE – PT CUSTODIAN – T. SKURAT

Motion by RODRIGUEZ, seconded by TISEO

BE IT RESOLVED by the Woodland Park Board of Education, upon the recommendation of the Superintendent, to approve the appointment of Travis Skurat, as a part time custodian, at a rate of \$25/hr., not to exceed 27.5 hours per week, no benefits. (Has one year to obtain Black Seal). Effective pending receipt of proper paperwork-June 30, 2021.

Roll Call: 7 YES

221-121 - APPROVAL OF SUBSTITUTE CUSTODIANS

Motion by VARGAS, Seconded by RODRIGUEZ.

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of the following as substitute custodians for the 2020-2021 school year, effective pending receipt of proper paperwork- June 30, 2021.

Morris Longabardi, Julio Lopez, Inocencio Sayco, \$22/hr. (Black Seal)

Miguel Peransi, \$20/hr. (No Black Seal)

Roll Call: 7 YES

221-122 – APPROVAL OF EXTENDED LEAVE OF ABSENCE – L . HEALY WILK

Motion by VARGAS, seconded by TISEO

BE IT RESOLVED by the Woodland Park Board of Education, upon the recommendation of the Superintendent, to approve extended leave of absence for Lisa Healy Wilk, effective January 4, 2021 – June 30, 2020, without pay or benefits.

Roll Call: 7 YES

FINANCE:**221-123 - ACCEPTANCE OF GRANT – NJSDA**

Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept grant from NJ School Development Authority, School Security grant program, in the amount of \$57,511, to be used to enhance school security within the district.

Roll Call: 7 YES

221-124 - SECRETARY/TREASURER REPORTS

Motion by VARGAS Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of July 2020, August 2020 & September 2020 “Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of July 31, 2020, August 31, 2020 & September 30, 2020 the Board Secretary’s monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the

advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year”

Roll Call: 7 YES

221-125 - TRANSFERS

Motion by GIAMMARELLA Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of July 2020, August 2020 & September 2020.

July 2020

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-100-566-00	Tuition Priv Sch Disab	\$196,817.00	(\$18,000.00)	\$178,817.00
11-00-213-300-00	Purch Pro & Tech Svc	\$ 9,920.00	(\$100.00)	\$ 9,820.00
11-000-213-600-20-00-065	Supplies & Materials	\$ 4,000.00	\$100.00	\$ 4,100.00
11-000-216-100-00-00-065	Salaries	\$ 72,790.00	(\$41,000.00)	\$ 31,790.00
11-000-216-320-00-00-060	Students Speech/Rel Serv	\$204,332.00	\$59,000.00	\$263,332.00
11-000-219-104-00-00-060	Salaries CST	\$123,394.00	(\$31,000.00)	\$ 92,394.00
11-000-219-104-00-00-065	Salaries of Other Profes	\$123,394.00	(\$31,000.00)	\$ 92,394.00
11-000-219-104-00-00-070	Salaries of Other Profes	\$126,874.00	(\$31,000.00)	\$ 95,874.00
11-000-219-390-00-00-060	Other Purch Prof & Tech	\$ 21,200.00	\$93,000.00	\$114,200.00
11-000-222-500-00-00-060	Other Purch Services	\$309,755.00	\$8,000.00	\$317,755.00
11-000-230-332-00	Audit Fees	\$ 23,000.00	\$250.00	\$ 23,250.00
11-000-230-590-00	Other Purch Services	\$133,028.00	(\$8,250.00)	\$124,778.00
11-000-240-103-00-00-050	Salaries of Principals	\$ 0.00	\$114,197.00	\$114,197.00
11-000-240-103-00-00-065	Salaries of Principals	\$114,197.00	\$2,828.00	\$117,025.00
11-000-240-103-00-00-070	Salaries of Principals	\$206,863.00	(\$117,025.00)	\$ 89,838.00
11-000-251-340-00	Purchased Tech Services	\$ 62,000.00	\$2,300.00	\$ 64,300.00
11-000-251-592-00	Misc Purch Services	\$ 20,675.00	(\$2,300.00)	\$ 18,375.00
11-000-266-420-00	Security Repair Maint	\$ 92,221.00	\$23,000.00	\$115,221.00
11-000-270-511-00	Cont SVC Transport	\$121,670.00	(\$23,000.00)	\$ 98,670.00
11-105-100-936-	Local Contrib PD Inclusi	\$251,194.00	(\$25,010.00)	\$226,184.00
11-190-100-320-00	Purchased Pro-ed Svc	\$ 20,150.00	(\$7,000.00)	\$ 13,150.00
11-190-100-340-00	Purch Technical SVC	\$ 97,640.00	\$25,010.00	\$122,650.00
11-190-100-610-00	General Supplies	\$155,775.00	\$8,500.00	\$164,275.00
11-190-100-640-10-00-060	Textbooks	\$ 33,000.00	(\$15,764.25)	\$ 17,235.75
11-190-100-640-20-00-065	Textbooks	\$ 33,000.00	(\$27,176.75)	\$ 5,823.25
11-190-100-640-30-00-070	Textbooks	\$ 34,000.00	(\$34,000.00)	\$ 0.00
12-000-400-450-00	Construction Serv	\$900,000.00	(\$132,975.00)	\$767,024.90
12-120-100-730-00	Grades 1-5 Equipment	\$ 0.00	\$132,975.00	\$132,975.00
20-477-100-800	ESSR (Cares) Other Obj	\$138,412.00	(\$8,500.00)	\$129,912.00
20-477-200-600	ESSR (Cares) Supplies	\$ 37,196.00	\$13,500.00	\$ 50,696.00
20-477-200-800	ESSR (Cares) Other Obj	\$ 52,000.00	(\$5,000.00)	\$ 47,000.00

August – No transfers

September 2020

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-230-610-00	General Supplies	\$ 8,950.00	(\$500.00)	\$ 8,450.00
11-000-251-600-00	Supplies & Materials	\$ 9,400.00	(\$500.00)	\$ 8,900.00
11-000-252-600-00	Supplies & Materials	\$ 12,400.00	(\$4,000.00)	\$ 8,400.00
11-190-100-340-00	Purch Tech Svc	\$122,650.00	\$5,000.00	\$127,650.00

Roll Call: 7 YES

221-126 – APPROVAL OF APPOINTMENT OF TEMPORARY PURCHASING AGENT

Motion by VARGAS Seconded by GIAMMARELLA

BE IT RESOLVED, that the Woodland Park Board of Education, pursuant to N.J.A.C. 5:32-4, hereby appoints Paul Murphy, School Business Administrator, as temporary purchasing agent of the board of education, and as such, establishes and sets the maximum bid threshold as permitted by law, the amount of \$44,000, for the board of education. Furthermore, the board authorizes Paul Murphy to award contracts, in full accordance with N.J.S.A. 18A:18A-3 (a), for those purchases that do not exceed in the aggregate the established bid threshold amount.

Aggregation and Remaining Amount

The Woodland Park Board of Education, pursuant to N.J.A.C. 5:34-8.3, et seq., further authorizes Paul Murphy to seek either competitive quotations or competitive bids when original determinations of aggregation are found to be more than anticipated or incorrect.

Preparation of Bid Advertisements: Opening of Bids

Pursuant to N.J.S.A. 18A:18A-2 (b), Paul Murphy is designated to have the power to prepare advertisements, to advertise for and to receive bids. Paul Murphy, in accordance with N.J.S.A. is authorized to publicly receive bids, unseal them and announce the contents. In the absence or unavailability Of the Purchasing Agent, the Board Of Education authorizes Michele Pillari, Superintendent, to publicly receive bids, unseal them and announce the contents.

Purchase Order System Authorized Purchases

All purchases made by the Board Of Education shall be done through the purchase order system. Pursuant to N.J.S.A. a purchase order is a document issued by the purchasing agent authorizing a purchase transaction with a vendor to provide goods or to perform services.

The effective date of this resolution is from August 1, 2020 through July 31, 2021.

Roll Call: 7 YES

POLICY:

221-127- APPROVAL OF NEW POLICIES & REGULATIONS – SECOND READING & ADOPTION

Motion by RODRIGUEZ Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the second reading and adoption of the following new policies & regulations:

Roll Call: 7 YES

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
5330.05 & R5330.05	Seizure Action Plan	Mandated
6470.01 & R6470.01	Electronic Funds Transfer & Claimant Certification	Mandated
R7510	Use of School Facilities	Mandated
1648.02	Remote Learning Options for Families	Mandated
1648.03	Restart & Recovery Plan – Full Time Remote Instruction	Mandated

221-15A- APPROVAL OF 2021-2022 PRESCHOOL PLAN

Motion by RODRIGUEZ Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Preschool Plan for the 2021-2022 school year, as attached.

Roll Call: 7 YES

221-16A – APPROVAL OF CALENDAR REVISION – 2020-2021

Motion by RODRIGUEZ Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve change in the 2020-2021 school calendar to reflect all remote learning, effective November 10, 2020 – December 10, 2020 and January 4, 2021-January 8, 2021.

Roll Call: 7 YES

Dr. Pillari discussed going to total remote learning. Due to a number of positive cases in the school and to follow CDC guideline, she decided it would be in the best interest of everyone to go to remote learning for all. The reasoning for the extended time was to ensure that if anyone were in contact with someone who might be positive over the holidays, there would be enough time afterwards to quarantine before coming back into the schools. Mr. Weiss added that do to student privacy laws, as well as personnel privacy policies, the district is not able to provide names of any individual affected or give any information that would lead someone to figure it out. Everyone who needed to be notified of possible contact were properly notified.

NEW BUSINESS – ACTION WILL NOT BE TAKEN-PREVIEW OF 11/23/20

Board previewed action to be taken at the 11/23/20 meeting.

COMMITTEE REPORTS:

Buildings & Grounds: The committee met and discussed the capital projects that would take place over the next two school years. There was some concern by board members as to the necessity and cost of some of the projects. Dr. Pillari stated the board makes the final decision as to what projects they want to approve. Mr. Rodriguez had concerns about spending such a large amount of money not knowing what the state of financial aid will be next year.

OLD BUSINESS:

Mr. Rodriguez asked if there were any updates on the landscaping and the solar panels. Mr. Murphy said there are no updates on the landscaping and the B&G Committee are meeting after this meeting to discuss the solar panels.

PUBLIC HEARING

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

WPEA - The WPEA is in full support of Dr. Pillari's and the Board of Education's decision to go fully virtual. This decision is in the best interest of the schools and community to keep everyone healthy and safe.

Irene Owens, 70 Passaic Ave- Ms. Owens asked if there is any consideration of keeping the students virtual from December 11–23, being that it is really only 1 week and why not keep the students and staff safe until after the holidays? *Dr. Pillari said they will assess the situation as it gets closer and make a decision then.*

EXECUTIVE SESSION

MOTION TO GO INTO CLOSED SESSION

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) Meeting will be resumed at conclusion of Executive Session.*
- 4) The Board does/does not expect to take action after Executive Session.*

Motion to go into Executive Session at 7:34 pm by RODRIGUEZ, seconded by TISEO
Voice Vote: 7 YES

Motion to return to Regular Session at 8:02 pm by RODRIGUEZ, seconded by PERRO
Voice Vote: 7 YES

ADJOURNMENT

Motion to adjourn at 8:02 p.m. by RODRIGUEZ, Seconded by PERRO
Voice Vote: 7 YES

WOODLAND PARK BOARD OF EDUCATION **EXECUTIVE SESSION MINUTES**

ITEMS DISCUSSED:

- Dr. Pillari discussed HIB #2021-01
- Board discussed component of administrative contract
- Mr. Weiss discussed a legal issue